



# REQUEST FOR COURSE SUBSTITUTION

**Full Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Last First MI

**Student ID#:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_@ucdavis.edu

**Major:** \_\_\_\_\_

- **Students use this form to request to substitute a UC Davis course for a specific major course requirement. Such a substitution requires the approval of your major department and College of Engineering approval. Do not use this form when requesting a substitution for a College of Engineering or University requirement (Composition requirement, GE requirement, AHL requirement, etc)**
- **Attach** an expanded course description or syllabus for each substituted course. *It is the responsibility of the student petitioner to provide adequate information for an appropriate evaluation (catalog descriptions do not contain enough information for the evaluation to be performed).*
- **Take** this form and the course description to the staff adviser for your major. A departmental decision will be made and the form will be forwarded to the Undergraduate Advising Office of the College of Engineering
- You will be notified of the decision via your UC Davis email account.

Required Course #	Qtr. Units*	Proposed Substitution	Qtr. Units	Term Q/Yr	Dept Recommendation (circle one)
					<input checked="" type="radio"/> Approve / <input type="radio"/> Deny
					Approve / Deny
					Approve / Deny

I have reviewed the course substitution materials and have made the recommendation(s) indicated above.

\_\_\_\_\_  
*Faculty Signature* *Print* *Title*

\*\*\*\*\*

**College of Engineering:**

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Evaluator Date Associate Dean, Undergraduate Studies Date